

RICHMOND TOWNSHIP
REGULAR MEETING OF THE BOARD OF TRUSTEES
7812 S. RT 31 RICHMOND, IL
August 13, 2025
7:00 pm

PRESIDING: Supervisor Ron Kay

PRESENT: Trustees, Parker Johnston, Scott Freund, Mike Lynn, Tracy Dickens

ALSO PRESENT: Clerk Tammy Kay, Highway Commissioner Chris Gumm, Assessor Patricia O'Neill, Administrative Assistant Diana Benitez, 16 members of the public

- R. Kay called the meeting to order at 7:00 pm, with the Pledge of Allegiance recited by all.

ROLL CALL: Trustees Johnston, Lynn, Freund, Dickens and Supervisor R. Kay were present, quorum established.

MINUTES: Trustee Freund moved to approve the regular July 9, 2025, meeting minutes, Trustee Dickens, second. Trustees Johnston, Lynn, Freund, Dickens and Supervisor R. Kay- all aye votes, no oppose.

PUBLIC COMMENTS:

- Trustee Freund spoke about the spirited public comments at the last meeting, encouraged the public to speak, praised the Clerk for upstanding job
- Elector Kosta Iftica stated through recent FOIA, discovered more inconsistencies
- Audience members expressed positive opinions about the Assessor and office
- Elector Aaron Gibson expressed concern about recent Sheriff investigation regarding destroyed records
- Elector/Township Driver Marcia King stated she was in the office and witnessed events completely different than described by Aaron Gibson

TREASURER'S REPORT AND PRESENTATION OF BILLS FOR APPROVAL:

- Supervisor R. Kay gave the report:
- Trustee Lynn moved to accept the Treasurer's Report, Trustee Johnston, second. Trustees, Johnston, Lynn, Freund, Dickens and Supervisor R. Kay-yes votes.
- Township Warrant #25-8T - \$3,305.14. Motion by Trustee Dickens to approve payment, Trustee Freund, second. Trustees Johnston, Lynn, Freund, Dickens and Supervisor R. Kay-yes votes.

- Road District Warrant #25-8R - \$22,045.10. Motion by Trustee Freund to approve payment, Trustee Lynn, second. Trustees, Johnston, Lynn, Freund, Dickens and Supervisor R. Kay-yes votes.

CORRESPONDENCE:

- Letter from Biller, costs to print/mail newsletter approximately \$1,100.00-1,200.00
- IGA with Village of Richmond, siren maintenance

REPORTS:

Supervisor: Supervisor R. Kay

- Computer with property tax records for the public to access, has been set up in Township Office, with Assessor O'Neill's input
- Contacted villages, Chain O'Lakes Chamber and library requesting inclusion in newsletter. Has not received responses

Road District: Highway Commissioner Gumm

- 70% of joint sealant has been applied
- Shoulder gravelling has been done to protect road edges
- Grass mower replacement approximately \$27,000.00. Tractor inspected-no problems
- Broadway Rd paving expected to start next week

Assessor: Assessor O'Neill

- Busiest time of the year: Handled 126 phone calls, 185 emails, 14 appeals filed with the county with 11 settled, gave 3 Homestead exemptions, remeasure driveway, sent 12 welcome letters
- Glacier Lakes Estates- \$1.2-\$1.5 million homes, 1 under construction

Clerk: Clerk T. Kay

- 3 FOIA requests; Travis Sancken requesting plat of survey and septic-referred to McHenry County, 2 from Kosta Iftica requesting parcels with central air, fireplaces, garage square footage etc.
- Township, Road District, Cemetery budgets filed at county July 14, 2025
- Suzuki Forenza file with purchase information made available for trustee perusal
- Letter regarding record disposal given to Admin Asst Diana Benitez, Assessor Patricia O'Neill, Highway Commissioner and board
- Requested elected officials that will be unable to attend board meeting, to contact Clerk

Trustees:

- Trustee Freund intends to research ideas/cost to provide an assembly for the grade schools

- Trustee Lynn asked about recent fire inspection violations. Supervisor Kay stated exit signs were unlit; now fixed, surge suppressors needed for office computers; now attached, and items needing removal from furnace room; done. Fire Marshall notified

Senior Transportation: Supervisor R. Kay

- Cost for transporting Village of Hebron riders sent to Hebron Village Board
- Will need to put out to bid, bus purchase, even if bus is used and grant used
- 77 rides given, 1242 miles, with McHenry/Johnsburg most frequent destination, 47 rides

Cemetery: Supervisor R. Kay

- Vault installer damaged gravesite, restitution will be made
- Plans to inspect a pickup truck for sale by auction

UNFINISHED BUSINESS:

- Discussion of paying Highway Commissioner's salary from Road District funds, to discuss at future special meeting
- Treasurer salary of \$100.00 to Supervisor R. Kay from Road District account
- Discussion of plans, costs, deadline, permit for Assessor Office in Township Office Building

NEW BUSINESS:

- Discussion of proposed Public Comment Policy drafted by legal counsel
- IGA with Village of Richmond for siren maintenance discussed
- 3-year Strategic plan discussed, input from board requested
- Discussion of possible purchase of used bus, costs of new bus, need to create a bid spec

PUBLIC COMMENTS:

- Concerns and suggestions from public regarding proposed Public Comment Policy

CLOSED SESSION: 8:41pm- 10-minute break for public to disperse

- 8:51pm Supervisor R. Kay moved to enter closed session for the Semi-Annual Review of Closed Session Minutes, Trustee Lynn, second. Trustees Johnston, Lynn, Freund, Dickens and Supervisor R. Kay, all aye votes, no oppose
- 8:55pm Trustee Freund moved to exit closed session, Supervisor R. Kay, second. Trustees Johnston, Lynn, Freund, Dickens, and Supervisor R. Kay, all aye votes, no oppose

There was no action taken from closed session. Trustee Johnston moved to adjourn, Trustee Lynn, second. Trustees, Johnston, Lynn, Freund, Dickens and Supervisor R. Kay-all aye votes, no oppose.

8:55 pm

Township Clerk

Approved: _____