

RICHMOND TOWNSHIP
REGULAR MEETING OF THE BOARD OF TRUSTEES

7812 S. RT 31 RICHMOND, IL

June 12, 2024

7:00 pm

PRESIDING: Supervisor Ron Kay

PRESENT: Trustees, Scott Freund, Kosta Iftica, Kara Lotz, Tracy Dickens

ALSO PRESENT: Clerk Tammy Kay, Highway Commissioner Chris Gumm, Administrative Assistant Diana Benitez, Bridgette Saunders

ABSENT: Assessor Patricia O'Neill

R. Kay called the meeting to order at 7:01 pm, with the Pledge of Allegiance recited by all.

ROLL CALL: Freund, Iftica, Lotz, Dickens and R. Kay were present. Quorum established.

TOI SCHOLARSHIP AWARD: Christopher Kain, President of Townships of Illinois (TOI) Board of Directors, from Addison Township, DuPage County, described the requirements of the TOI scholarship. 600 applicants applied by writing an essay about township business, with 9 recipients, given \$1,500.00 to be used at an Illinois state college. Owen Weinfurter, a student at Richmond Burton Community High School, was a recipient. Kain presented the award to R. Kay, who accepted the award on behalf of Weinfurter. Kain advised the board that election dates have been changed in the last 48 hours. He stated a seminar on the new election rules will be held on July 30th.

TOWNSHIP AND ROAD DISTRICT BUDGET HEARING: There was no public present. Lotz moved to close the hearing, seconded by Iftica and passed by unanimous voice vote.

MINUTES: Lotz moved to approve the minutes of the regular May 8, 2024 meeting, seconded by Freund and passed with unanimous voice vote. Iftica moved to approve the closed session minutes of the regular May 8, 2024 meeting, seconded by Dickens, and passed with unanimous voice vote.

PUBLIC COMMENTS: none

TREASURER'S REPORT: R. Kay presented the reports and balances. Senior Transportation has just received grant monies. He stated Diana Benitez has a new computer, as the last was constantly shutting down. There are various glitches and Katherine Andrus, Accountant with G.W. Roach and Associates will be helping correct the problems.

Lotz moved to accept the Treasurer's Report, seconded by Freund and passed with unanimous voice vote.

Township Warrant #24-6T in the amount of \$8,327.44 was presented. Dickens moved to approve payment, seconded by Freund and passed with Freund, Iftica, Lotz, Dickens and Hain voting yes.

Road District Warrant #24-6R in the amount of \$7,683.73 was presented. Iftica moved to approve payment, seconded by Dickens, and passed with Iftica, Lotz, Dickens and Hain voting yes, Freund abstained.

CORRESPONDENCE: none

REPORTS:

Supervisor: R. Kay reported he has applied for the McHenry County Senior Services Grant. He stated he met with Hebron Township and McHenry Township representatives to discuss the grant. Burton Township representative was absent. They will also be applying for the grant. He stated notification should be received this Friday if Richmond Township will be invited to continue in the grant process. He thanked Trustee Lotz for the beautification of the grounds. Her husband's company, A.M. Woodland Co. provided/donated new perennial plantings, shrubs, mulch and labor around the front of the Township Office and around the LED sign.

Road District: Commissioner Gumm reported the paving is done in the subdivisions on the north side of Hill Road. Overall, it was a fantastic job, with several minor issues. He stated he has hired 1 part time employee, Hailey, who will be working the summer and then leaving for the Navy. Gumm said he has been working with R. Kay to provide light maintenance to the Senior Service vehicles to lower costs to the Township, by using in house mechanic. Parts for the hydraulic pump have been found to fix the aging lawn mower.

Assessor: absent. R. Kay read the report typed by O'Neill, who was absent. The report stated that currently 2024 new construction is \$3,975,214. The current Equalized Assessed Value is \$327,130,011. In addition, the solar farms will be added to the assessment rolls and pro-rated when they get occupancy. She is still looking for one more person for summer training. She thanked the Highway Department for an amazing job repaving Canterbury Heights.

Clerk: T. Kay stated the Decennial Committee Report was filed at the county on May 20, 2024. When it was filed, she was told it would be placed on the McHenry County Government website. To date, 22 reports have been filed from McHenry County Townships, Libraries, Colleges and Conservation District.

Trustees: Iftica stated he has been working on the Township website and has been creating a new page for the Assessor.

Senior Transportation: R. Kay reported there were 99 rides given, 1317 miles driven with a cost per mile of \$2.34, with Johnsburg/McHenry being the most frequent destination accounting for 53 of those rides.

Cemetery Board: R. Kay stated more lots have been sold with several burials last month. The new board member, Angelo Gallegos, has been working alongside, and is doing quite well.

UNFINISHED BUSINESS: R. Kay has applied for the county Senior Services Grant and is almost finished with a power point to show the committee. He will show it to the Richmond Township Board before presenting to the grant committee.

The Illinois Funds Depository forms have been filled out. He has not decided yet to invest. Still in the long process of completing signature cards, etc for all of the township accounts.

NEW BUSINESS: R. Kay stated the Richmond Township and Road District budgets have been on display for over 30 days as required by law. He highlighted parts of the budget for the board. Freund asked about a line item for funds for a future Assessor's Office/addition. R. Kay stated a fund can be set up and definitely will work on it. He stated no citizens called about the budget or came into the office to inspect it.

Lotz moved to adopt Richmond Township FY2025 Budget, seconded by Freund, with Freund, Lotz, Dickens, and R. Kay voting yes. Iftica abstained.

Gumm presented the Road District budget and stated there were 2 small lateral changes. He said he is starting with healthy budgets all the way across and has been preparing for the last 3 years for the subdivision repaving projects.

Dickens moved to adopt Richmond Road District FY2025 Budget, seconded by Iftica and passed with Iftica, Lotz, Dickens, and R. Kay voting yes. Freund abstained.

PUBLIC COMMENTS: none

CLOSED SESSION: Lotz made a motion to go into closed session per the Open Meetings Act for the purpose of: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, or legal matters with township legal counsel, seconded by Dickens, and passed with unanimous voice vote. 8:04pm

Freund moved to leave closed session, seconded by Dickens, and passed with unanimous voice vote. 8:19pm

There was no other business. Iftica moved to adjourn, seconded by Lotz and passed by unanimous voice vote.

8:20pm.

Township Clerk

Approved: _____