

RICHMOND TOWNSHIP
REGULAR MEETING OF THE BOARD OF TRUSTEES

7812 S. RT 31 RICHMOND, IL

February 12, 2025

7:00 pm

PRESIDING: Supervisor Ron Kay

PRESENT: Trustees, Scott Freund, Kosta Iftica, Kara Lotz, Tracy Dickens

ALSO PRESENT: Clerk Tammy Kay, Highway Commissioner Chris Gumm

ABSENT: Assessor Patricia O'Neill, Admin. Asst. Diana Benitez

R. Kay called the meeting to order at 7:00 pm, with the Pledge of Allegiance recited by all.

ROLL CALL: Freund, Iftica, Lotz, Dickens, R. Kay were present, quorum established.

MINUTES: Freund moved to approve the regular January 8th, 2025 meeting minutes, seconded by R. Kay, and passed by unanimous voice vote. Iftica moved to approve the emergency meeting minutes of January 31, 2025, seconded by Freund and passed by unanimous voice vote.

PUBLIC COMMENTS: none

TREASURER'S REPORT AND PRESENTATION OF BILLS FOR APPROVAL: R. Kay presented the reports and balances. He stated that all Chase bank accounts, except for one used for the charge card, have been closed and monies moved to the State Bank of the Lakes (SBOTL) accounts. He explained fees were charged to the Chase accounts during the transition as minimum balances were not met. SBOTL does not have minimum balance requirements, thus no fees.

Iftica moved to accept the Treasurer's Report, seconded by Dickens and passed with unanimous voice vote.

Township Warrant #25-2T in the amount of \$6,405.81 was presented. Lotz moved to approve payment, seconded by Dickens and passed with Freund, Iftica, Lotz, Dickens and R. Kay voting yes.

Road District Warrant #25-2R in the amount of \$30,123.25 was presented. Iftica moved to approve payment, seconded by Dickens, and passed with Freund, Iftica, Lotz, Dickens and R. Kay voting yes.

CORRESPONDENCE: Email confirming reindeer reservation, email regarding The Rotary Club Spaghetti Dinner, thank you letter from the Richmond/Spring Grove Food Pantry for donations collected at the Santa/Reindeer event.

REPORTS:

Supervisor: R. Kay stated he is in the process of moving the General Assistance program in house and has been dealing with banking issues.

Road District: Gumm reported due to late season snow events, the Road District can now accept the legal requirement of salt delivery. He stated the first in house CDL driver was trained and sent to the DMV for the test, which was passed without issue. He stated the salt brine process is working well and now pretreat 100% of township roads as opposed to last year pretreating subdivision roads only. The Road District hosted members of Palatine Township to demonstrate the salt brine mixing and applying process. Gumm said the new truck is being prepared for service with plate transfer, snow plow installation completed and wiring, lights, radio almost done.

Assessor: O'Neill was absent. T. Kay read her report. She mailed 10 new resident letters, handled 8 phone calls, responded to a FOIA request and 2 emails. She completed FOIA training, OMA training and completed the Economic Interest Statement.

Clerk: T. Kay reported Economic Interest Statement notices have been emailed from McHenry County Clerk's Office. She asked everyone to give a copy of receipt to her for the files. She also stated the Illinois Attorney General's office is offering webinars regarding OMA and FOIA and has registration information for anyone interested. She said an email was received from the McHenry County Clerk's Office stating the garbage ballot question has been removed from the April 1, 2025, Consolidated Election Ballot.

Trustees: Iftica gave a packet about Monarch Butterfly preservation from the Friends Of Hackmatack to Supervisor R. Kay and added to the township website a section of testimonials. Discussion of the proper procedure for disposal of records ensued.

Senior Transportation: R. Kay reported the grant process is starting. The Northwestern Grant may provide money towards a new bus. The van had mechanical issues with bearings and a tire sensor. He stated there were 63 rides given, 1,017 miles driven, with Johnsburg/McHenry being the most frequent destination accounting for 42 of those rides.

Cemetery: R. Kay stated move graves have been sold. The committee is in the process of implementing rules regarding stone foundations etc.

UNFINISHED BUSINESS: The 5-year Strategic Plan has been put on hold until May, so that new elected officials can be included. R. Kay stated he met with Assessor O'Neill to discuss her budget. It will not be increasing. O'Neill will need to hire and train 2 new people this summer.

R. Kay stated he has begun working on the budget. Freund asked if it can be available for preliminary view in April or possibly March. R. Kay said he will place budget discussion on the March agenda.

NEW BUSINESS: The Semi-Annual Review of Closed Minutes was done. Iftica moved to open #51- Semi Annual- Review of Closed Minutes, seconded by R. Kay and passed with unanimous voice vote. Freund moved to open #54-Potential Litigation, seconded by Lotz, and passed with unanimous voice vote.

PUBLIC COMMENTS: Gumm stated his hope that the board is not going to give up on the garbage program. Discussion ensued about a newsletter to ask the public about the garbage program and

putting other township news in, such as the Santa/Reindeer Event, Annual Meeting, and Road District salt brine program. New hours for the Santa/Reindeer Event of 10am-1pm and a cost savings of \$1,200 for different reindeer company and reduced hour of Santa. There was discussion about the Rotary Spaghetti Dinner for the seniors in the transportation program, the benefits of The Senior Transportation Program, and trustees interested in hosting/helping with bingo, including prize ideas.

CLOSED SESSION: none

There was no other business. Iftica moved to adjourn, seconded by Freund and passed by unanimous voice vote. 8:04 pm.

Township Clerk

Approved: _____