

RICHMOND TOWNSHIP  
REGULAR MEETING OF THE BOARD OF TRUSTEES

7812 S. RT 31 RICHMOND, IL

October 13, 2021

7:00 pm

**PRESIDING:** Supervisor Paul Hain

**PRESENT:** Trustees, Scott Freund, Mike Gullifor, Kosta Iftica

**ALSO PRESENT:** Clerk Tammy Kay, Road Commissioner Chris Gumm, Assessor Patricia O'Neill

**ABSENT:** Trustee Kara Lotz, Administrative Assistant Diana Benitez

Hain called the meeting to order at 7:00 pm, then the Pledge of Allegiance was recited by all.

**ROLL CALL:** Freund, Gullifor, Iftica, and Hain were present. Quorum established.

**MINUTES:** Iftica moved to approve the minutes of the September 8, 2021 regular meeting, seconded by Freund, and passed by unanimous voice vote. Lotz was absent. Gullifor moved to approve the September 29, 2021 special meeting minutes seconded by Iftica and passed by unanimous voice vote. Lotz was absent.

**PUBLIC COMMENTS:** none

**TREASURER'S REPORT:** Hain presented the reports and balances. 92.9% of taxes have been received. O'Neill believes there is a discrepancy in the Assessor's travel expenses. She has not spent \$1454.03. Possible typo. General Assistance has been slow. Gullifor asked if it will pick up in winter, Hain stated not always.

Town Warrant #21-10T in the audited amount of \$7,541.16 was presented. Gullifor moved to approve payment, seconded by Freund and passed with Freund, Gullifor, Iftica, and Hain voting yes. Lotz was absent.

Road Warrant #21-10R in the audited amount of \$25,700.43 was presented. Freund moved to approve payment, seconded by Gullifor, and passed with Freund, Gullifor, Iftica, and Hain voting yes. Lotz was absent.

**CORRESPONDENCE:** Gumm received an email from Elaine Graf thanking the Road District for the Solon Mills signs. Kay shared a Facebook post to "Richmond Our Village of Yesteryear" thanking Scott Freund and the Richmond Township for fixing the McConnell Mausoleum.

**REPORTS:**

**Supervisor:** Hain stated the Annual Financial Report used to be prepared by the Supervisor and is now done by Roach & Associates. It is a summary of the yearly audit.

**Road District:** Gumm reported a culvert on Keith Dr. off of N. Solon Rd. has been replaced. The new employee is working out well and has received his CDL permit and is undergoing training. He stated 5 semi-portable speed limit enforcement signs have been purchased for approximately \$24,000. They have Cloud capability and keep track of speed noncompliance. That information will be shared with the McHenry County Sheriff's Office. Shoulder work was done on East Solon Rd and visibility increased at the intersection. The Township parking lot has been seal coated. The Vista Ridge Subdivision may become dedicated to the Road District. The subdivision has curbs and storm sewers. The Road District is in the process of finalizing the purchase of an F350 truck. The F150 will be sold through the bid process.

**Assessor:** O'Neill stated there is a \$900,000 home under construction on North Solon Rd and 6 other homes under construction. Her office is being renovated, with new office furniture soon to be delivered.

**Clerk:** Kay stated the audit was filed with the county.

**Trustees:** Iftica contacted Wonderwave about updating the efficiency of the spam folder of the Township emails. This has greatly eliminated the number of unwanted emails. He is creating a new website that will be user friendly and less expensive. He explained the different costs and ways to update the email system.

**Senior Transportation:** Hain reported the outing on October 11, 2021 to Richardson's Farm was well attended with happy riders.

**Cemetery Board:** Freund stated he has fixed the McConnell Mausoleum back to the condition of 1904. The questionable joints were packed and resealed. The cost of repairs, \$430.

**UNFINISHED BUSINESS:** Hain gained answers about the proposed sign for the front of the township. The warranty is for 5 years and covers everything. Bluetooth comes with the purchase price and it is an 8-10 week delivery time.

**NEW BUSINESS:** Hain presented the FY2022 Township Proposed Tax Levy which has a 2.34% increase. Freund moved to accept FY2022 Township Proposed Tax Levy and put on public display for 30 days, seconded by Gullifor, and passed with unanimous voice vote.

Gumm presented the FY2022 Road District Proposed Tax Levy of \$617,943. Iftica moved to accept FY2022 Road District Proposed Tax Levy and put on public display for 30 days, seconded by Freund and passed with unanimous voice vote. Lotz was absent.

Hain stated the plant manager from Scot Forge contacted him and said he will make the large parking lot in front of the old Intermatic building available for the Santa's Village display, scheduled for December 11, 2021, provided a certificate of insurance is given. Gullifor would like police present for traffic control. Suggestions for advertising the event were given, including a note in the Villages of Richmond and Spring Grove newsletters, banner at event site prior to the event, and possibly asking the bank to place notices in banking envelopes. Gullifor moved to approve the Santa's Village event on December 11, 2021 at a cost not to exceed \$3,000, seconded by Hain, and passed with unanimous voice vote. Lotz was absent.

The semi-annual review of closed minutes was conducted. Gullifor moved to open minutes #38,45,47, seconded by Hain and passed with unanimous voice vote. Lotz was absent.

**PUBLIC COMMENTS:** none

**CLOSED SESSION:** none

There was no other business. Iftica moved to adjourn. Seconded by Freund and passed by unanimous voice vote. Lotz was absent.

8:45 pm.

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Township Clerk

Approved: \_\_\_\_\_