

RICHMOND TOWNSHIP
SPECIAL MEETING OF THE BOARD OF TRUSTEES

7812 S. RT 31 RICHMOND, IL

December 1, 2021

7:00 pm

PRESIDING: Initially Mike Gullifor then Supervisor Paul Hain

PRESENT: Trustees, Scott Freund, Mike Gullifor, Kosta Iftica, Kara Lotz

ALSO PRESENT: Clerk Tammy Kay, Administrative Assistant Diana Benitez

Gullifor called the meeting to order at 7:09 pm, with the Pledge of Allegiance recited by all.

ROLL CALL: Freund, Gullifor, Iftica, and Lotz, were present. Quorum established. Hain absent.

PUBLIC COMMENTS: none

NEW BUSINESS: Discussion of details of the December 11, 2021 Santa and reindeer event ensued. There are 4 large signs to be placed at Doyle's Restaurant, Township office, Broadway/173 and 12/Winn Rd and 6 small signs to be placed at Richmond Village Hall, McHenry Savings Bank, 12/Tryon, Richmond Grade School, Spring Grove Grade School, and 173/Richardson Rd. Freund will place large signs, Kay will place small signs. Hain arrived 7:29. Iftica emailed event flyer to Richmond Village and Spring Grove Village for their website, the Richmond Grade School and Spring Grove Grade School, Katie Anderson, who would forward to the Richmond Business Association. He also will contact the Gardner farm regarding hay bales. He contacted the police department for traffic control, they stated they are aware of the event, but can't guarantee police presence during the event. Hain asked Gumm to deliver Santa in a Township Truck and will ask about traffic cones/barricades, asked O'Neill about hay bales to borrow and stated hats were delivered to embroidery company to place township logo on. Lotz has ordered 4 porta pots from Pitel. They will provide free of charge an ADA porta pot and rent 3 regular porta pots for \$150 each. Hot chocolate/cookies will not be served, but candy canes and water bottles will be available. Freund will not need a generator or awning, but will bring garbage cans. Gullifor will check with Richmond Burton High School if bathroom is available for Santa. He will finalize site details with the Principal. Kay posted on Facebook the flyer and additional details- The New Spring Grove Chat and Richmond IL Chat. Benitez will call Santa's Village and confirm details of private washroom, water availability, Covid protocol, and time of arrival and will contact the NW Herald regarding an ad in the paper. She will have the Senior Transportation bus at the event with Wally and Marcia also there handing out Senior Transportation flyers and accepting food donations and Toys for Tots donations. At the end of the event, the food pantry will open to accept the donations. All workers are to arrive at the event at 9:00am.

PUBLIC COMMENTS: none

CLOSED SESSION: none

There was no other business. Hain moved to adjourn. Seconded by Freund.

8:22 pm.

Township Clerk

Approved: _____