

RICHMOND TOWNSHIP  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
7812 S. RT 31 RICHMOND, IL  
November 9, 2022  
7:00 pm

**PRESIDING:** Supervisor Paul Hain

**PRESENT:** Trustees, Tracy Dickens, Scott Freund, Kosta Iftica, Kara Lotz

**ALSO PRESENT:** Clerk Tammy Kay, Administrative Assistant Diana Benitez, Bridgette Saunders

**ABSENT:** Road Commissioner Chris Gumm, Assessor Patricia O'Neill

Hain called the meeting to order at 6:59 pm, with the Pledge of Allegiance recited by all.

**ROLL CALL:** Dickens, Freund, Iftica, Lotz, and Hain were present. Quorum established.

**MINUTES:** Iftica moved to approve the minutes of the regular October 10, 2022, meeting, seconded by Lotz and passed by unanimous voice vote.

**PUBLIC COMMENTS:** Joe Miller, of the Road District, discussed the recent salt tour of McHenry Township.

**TREASURER'S REPORT:** Hain presented the reports and balances. About 94% of tax money has been received. He explained the negative numbers of the Treasurer's Report-Administration, lines #463 and #466. There is an unresolved error. The auditor will examine the file at the end of the year and will resolve the IMRF discrepancy. Freund asked about the grant received from the county and how it works out with the county and township following different fiscal years. Hain explained it averages out to \$20,000 a year. General Assistance has been utilizing gas and food cards with a balance of \$100 or less. \$500 of the grant received from River Ridge Church was used for housing of a man with two children.

Town Warrant #22-11T in the audited amount of \$5,727.24 was presented. Freund moved to approve payment, seconded by Dickens and passed with Dickens, Freund, Iftica, Lotz, and Hain voting yes.

Road Warrant #22-11R in the audited amount of \$7,828.64 was presented. Lotz moved to approve payment, seconded by Iftica, and passed with Dickens, Freund, Iftica, Lotz, and Hain voting yes.

**CORRESPONDENCE:** none

**REPORTS:**

**Supervisor:** Hain stated the final pieces for the Santa event are coming together. A 10' x 10' backdrop and chair have been purchased. The Road District and Lotz have trees available to place near Santa and empty boxes will be wrapped as gift props.

**Road District:** Saunders reported the Road District is prepping for winter. Trucks are ready and there is about 800 tons of salt in the shed with an additional 600 tons committed to purchase at \$67 ton. The back wall of the salt shed is bowing and will be repaired before delivery of the salt. The Vista Ridge Subdivision is still in limbo with the turnover of roads to the township. She handed out a payroll sheet, which will be done monthly, in an effort to maintain transparency, as the warrant and Korpalski report don't balance. Hain stated the costs are reflected in the Treasurer's Report.

**Assessor:** Hain stated O'Neill will be absent until January. Tracey Von Bergen is filling in at the office.

**Clerk:** Kay stated a new tape recorder was purchased that is designed to record meetings. The previous recording took 6 hours to get through because of the quality of the recording.

**Trustees:** Freund stated he attended the PTAC meeting last Thursday. He would like to schedule special meeting to discuss Senior Transportation issues. Iftica said he has updated the website to include the Santa event. He stated Glacier Park will have a Christmas ornament workshop and downtown Richmond will have the Christmas of Yesteryear on the same weekend as the Santa and reindeer event.

**Senior Transportation:** Freund stated there is still concern on the county level that McRide and Richmond Township Senior Transportation are doubling services. Algonquin, McHenry, and Richmond Townships gave presentations at the PTAC meeting about how the services are different and unique. Scott Henning and the county were very interested in what is done differently after the presentations were made. The next PTAC meeting is January 11, 2023. Freund set a special meeting for January 4, 2023, 7:00 pm. to discuss Senior Transportation. He requested a breakdown of rides, costs and mileage for the January meeting.

Hain reported the community grant Gloria Kraft has applied for, will be determined in December. He said federal grants may be available for a future bus replacement. He said McHenry Township leases their busses from PACE for \$100 per month, per bus. There is a lot of paperwork generated which required an additional employee to be hired. Iftica inquired how often the bus is filled with riders. The capacity is 12 and averages 9 riders and purchases, per weekly shopping trip. He suggested a survey be created to find out strengths, weaknesses and ideas for the program.

**Cemetery Board:** Hain stated there are a lot of handwritten records recently found in manila envelopes that have not been recorded on computer or cemetery cards. Many people have been buried that we don't have any easily accessible records available.

**UNFINISHED BUSINESS:** The board plans to meet with the RBCHS principal to verify Santa event location. Lotz suggested a bake sale/hot chocolate sale, held at the Santa event, to raise funds for Senior Transportation. Benitez stated Joe Mclachlan, Toys for Tots representative and Judy Jones, food pantry director, have been in contact regarding the Santa event.

The Truth in Taxation hearing will be held December 14, 2022 at 6:45 pm. The notice will be published in the Northwest Herald Newspaper December 1, 2022. After the hearing, the regular board meeting will be held.

**NEW BUSINESS:** none

**PUBLIC COMMENTS:** none

**CLOSED SESSION:** none

There was no other business. Iftica moved to adjourn. Seconded by Dickens and passed by unanimous voice vote.

8:08pm.

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Township Clerk

Approved: \_\_\_\_\_