

RICHMOND TOWNSHIP  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
7812 S. RT 31 RICHMOND, IL  
May 12, 2021 7:00 pm

**PRESIDING:** Supervisor Paul Hain

**PRESENT:** Trustees, Mike Gullifor, Kara Lotz, Bob Roth, Marge Stermer

**ALSO PRESENT:** Clerk Tammy Kay, By phone- Road Commissioner Chris Gumm, Administrative Assistant Diana Benitez, Bridgette Saunders

**Absent:** Patricia O’Neill

Hain called the meeting to order at 7:03 pm

**ROLL CALL:** Hain, Gullifor, Lotz, Roth, and Stermer were present. Quorum established.

**MINUTES:** Hain moved to approve the minutes of the April 14, 2021 meeting, seconded by Gullifor, and passed by unanimous voice vote. Gullifor moved to approve the closed session minutes of the April 14, 2021 minutes, seconded by Hain and passed by unanimous voice vote.

**PUBLIC COMMENTS:** no comments- 3 electors present Parker Johnston, Kosta Iftica, and Scott Freund.

**TREASURER’S REPORT:** Hain presented the reports and balances. Stermer moved to approve the Treasurer’s report, seconded by Roth. Passed with unanimous voice vote.

Road Warrant #21-5R in the audited amount of \$40,520.39 was presented. Gullifor moved to approve payment, seconded by Lotz and passed with Hain, Gullifor, Lotz, Roth and Stermer voting yes.

Town Warrant #21-5T in the audited amount of \$25,069.57 was presented. Gullifor moved to approve payment, seconded by Lotz, and passed with Hain, Gullifor, Lotz, Roth, and Stermer voting yes.

**CORRESPONDENCE:** none

**Reports:**

**Supervisor:** Hain reported he has been working with TOIRMA underwriting to bring the Cemetery Board and Treasury Bond under the township coverage. The Cemetery Treasury Bond will be eliminated as it is no longer needed because the Township has a Treasury Bond. The specifications will go out to bid. It is anticipated to be less expensive than previous separate cemetery insurance.

**Road District:** Gumm reported that the 1.3 mile Clark Road paving project was finished, with striping to start tomorrow. Free grindings from an IDOT project north of Richmond are being delivered daily, about 200 trucks worth. He stated the cost to purchase these grindings would be around \$60,000. They will be used for shoulder upgrade projects. He thanked Marge Stermer and Bob Roth for their years of service to the board.

**Assessor:** none

**Clerk:** Kay stated the ballots have been certified from the April 6, 2021 election. Certificates from the County Clerk have been distributed to the elected officials and oaths administered. There are 5855 registered voters in Richmond Township, with only 686 casting ballots, 11.72% voter turnout.

**Trustees:** Roth asked why the Assessor needed a dumpster. Hain stated she had junk and old papers in her basement to put in the dumpster. Stermer asked if the board would review the possibility of adding an addition on to the township building to house the Assessor's office.

**Senior Transportation:** Hain reported that May 3, 2021, the service was back up and running. Riders are delighted to be able to utilize the service. There are 6 new riders. June 5<sup>th</sup> is the target date, per Governor Pritzker, that the state of Illinois will be able to reopen.

**Cemetery Board:** Hain stated that staking was done by the surveyor that will provide more efficient location of grave sites and has already been effective at Cedarvale Cemetery. He said the new contracted lawn care service, Grow and Mow, has started, and the cemeteries look better than ever.

**Unfinished Business:** Hain requested close session to discuss the resignation of Steve Wilkins.

**New Business:** Hain presented FY 2022 Township Tentative Budget. He stated the building is 25 years old and will need a new roof, a 2-panel electronic sign is due and will be placed where the red plow is, and that the Assessor will need a new vehicle that is dedicated to the office and not shared with Senior Transportation. Gullifor asked for line #349 of the Senior Trans. Tentative Budget to be changed from \$20,00 to \$60,000. Stermer asked if a committee could be formed to get corporate sponsors to support Senior Transportation. Gullifor moved to approve FY2022 Township Tentative Budget with line #349 change, seconded by Stermer and passed with unanimous voice vote. Gullifor moved to approve FY2022 Road District Tentative Budget seconded by Lotz and passed with unanimous voice vote. The budget will be put on public display for 30 days. A special meeting to approve the FY2022 tentative budgets is scheduled for June 17, 2021, 7:00pm.

Hain suggested windbreakers, hats, or polo shirts with the township logo and wearer's title be purchased. This would be a way to let the public know who the township is and provide an opportunity to talk with the public about the services the township provides.

**Public Comments:** Scott Freund felt a shirt for all season wear would be practical. Kay suggested placing Senior Transportation donation opportunity in the Richmond and Spring Grove village newsletters.

**Closed Session:** Stermer moved to go into closed session to discuss the resignation letter of Steve Wilkins, seconded by Roth with Hain, Gullifor, Lotz, Roth and Stermer voting yes. 8:47pm

Stermer made a motion to come out of closed session, seconded by Roth, with Hain, Gullifor, Lotz, Roth, and Stermer voting yes. 8:58pm

Stermer made a motion to accept with regrets, Steve Wilkins' resignation letter, seconded by Gullifor and passed by unanimous voice vote.

There was no other business. Stermer moved to adjourn. Seconded by Lotz and passed by unanimous voice vote 9:02 pm.

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Township Clerk

Approved: \_\_\_\_\_